

## **MOSS composites Cookie Policy**

Cookies are little temporary text files. We use cookies to recognise your browser or device, learn more about your interests, and provide you with essential features and services and for additional purposes, including:

- Conducting research and diagnostics to improve MOSS composites content and services
- Preventing fraudulent activity
- Improving security
- Reporting. This allows us to measure and analyse the performance of our services

Our cookies allow you to take advantage of some of MOSS composites 's essential features. We mainly use the cookies to analyse the data and to improve our website every day. In order to keep track, we use Google Analytics.

You can manage browser cookies through your browser settings. The 'Help' feature on most browsers will tell you how to prevent your browser from accepting new cookies, how to have the browser notify you when you receive a new cookie, how to disable cookies, and when cookies will expire. If you disable all cookies on your browser, neither we nor third parties will transfer cookies to your browser. If you do this, however, you may have to manually adjust some preferences every time you visit a site and some features and services may not work.

## **MOSS composites Privacy Policy**

### **WHAT DO WE DO WITH YOUR PERSONAL DATA?**

In order to be able to do our activities properly, it is sometimes necessary to process your personal data. We always do this carefully and in accordance with the law. In this Privacy statement Website moss-composites we describe what information we process about you when you visit our website, how we do it and what rights you have with it. We sometimes adjust this privacy statement, for example because there are legislative changes. On our website [www.moss-composites .com](http://www.moss-composites.com) you will find the current version of the Privacy statement Website moss-composites

### **-WHY WE PROCESS YOUR PERSONAL DATA**

We process personal data in order to conduct our activities in the best possible way, in accordance with the applicable legal obligations. The purpose of processing your data is:

- processing your request for information or publications;
- bringing to your attention and providing information about current MOSS composites projects in your area;
- recruitment of staff and assessment of suitability of the applicant;
- sending the MOSS composites digital newsletter;
- compile user statistics; and
- security of our website (s).

If we want to process personal data for another purpose that is not related to one of the aforementioned purposes, we will always inform you of this, for example by adjusting the Privacy Statement Website MOSS composites or a message on our website or a personal message to you.

### **-LEGAL BASIS FOR USE OF YOUR DATA**

We may use your personal data because that is necessary to protect our legitimate interest. That legitimate interest is the (digital) recruitment of personnel, bringing MOSS composites and MOSS composites 's projects to the attention, coming into contact with (potential) relations and applicants and improving our website. If you enter your personal data in a web form, you also give permission for the use of your personal data.

You can withdraw that permission at any time. We will then terminate the further use of your personal data, unless we have a different legal reason for using it.

#### -WHO CAN WE PROVIDE YOUR PERSONAL INFORMATION?

Only MOSS composites employees who need the personal data to perform their work have direct access to your data in the MOSS composites e systems.

If we also give third parties access to your data, we will only do so if we are sure that that third party uses the data only in a manner and for a purpose that is related to the purpose for which we obtained the data, and only in accordance with this Privacy statement Website moss-composites . Furthermore, the confidentiality obligations and security measures required by law always apply to prevent your personal data from becoming known to other parties. All third parties work under our NDA policies. In some cases we also have to provide information to third parties, such as the police, based on a legal obligation. In addition, we always look at how we can respect your right to privacy as much as possible. This also applies if the provision of your data is really necessary in the interest of the security of the State, the prevention or detection of criminal offenses, or if the interests of other people are at stake.

For the management and maintenance of our computer systems, it may also be necessary for our supplier to have access to the systems. In addition, the supplier may also be able to view your personal data. That only happens if the supplier cannot help us otherwise and under strict conditions of, among other things, confidentiality that we have agreed with the supplier.

#### -TRANSFER OF PERSONAL DATA TO COUNTRIES OUTSIDE THE EEA

When your personal data are processed, your personal data may be shared with third parties. These parties may be located outside the EEA. When applicable, we have taken appropriate security measures for sharing the personal data, for example by means of a contract to which the "EU Model Clauses" apply.

If the processor outside the EEA which provides us with services is located in the United States, we make sure this company has a registration for the EU-US Privacy Shield. More information on this can be found at: <https://www.privacyshield.gov/welcome>

#### -YOUR RIGHT OF OBJECTION

You can object to the use of your personal data, for example if you believe that the use of your personal data is not necessary for the performance of our activities or to comply with a legal obligation. You can object by sending a letter with your name, address, telephone number and a copy of a valid proof of identity to [info@mosscomposites.be](mailto:info@mosscomposites.be) to the Privacy Officer. Do not forget to make your BSN illegible on the copy before you send it. State clearly in the letter which use of your data you object to. You will receive an answer within one month.

#### -YOUR OTHER RIGHTS RELATED TO THE PROCESSING OF YOUR PERSONAL DATA

You have the right to inspect your personal data. This means that you can request which personal data has been registered for you and for what purposes that data is used.

If you believe that we have incorrect personal data about you, you can have this personal data corrected. you can also ask us to limit the processing of your personal data, also for the period that we need to assess your requests or objections.

You can also ask us to remove your personal data from our systems. We will comply with your request unless we have a compelling and legitimate interest not to delete the data that outweighs your privacy interest. If we have deleted the data, for technical reasons we cannot immediately remove all copies of the data from our systems and backup systems.

You can also ask us to ensure that your personal data is transferred to another party.

We may refuse to comply with the aforementioned requests if they are made unreasonably often, require unreasonably heavy technical efforts or have unreasonably heavy technical consequences for our systems, the privacy of others is at risk or is extremely impractical

#### -STORAGE TERMS

We do not store data for longer than necessary for the performance of our activities, unless we are required to keep your data longer by virtue of a legal regulation.

We take all reasonable, appropriate security measures to protect the visitors of our website against unauthorized access or modification, disclosure or destruction of

#### -HOW DO WE PROTECT YOUR DATA?

personal data. We thereby comply with the applicable security standards.

If, despite the security measures, there is a security incident that is likely to have an adverse effect on your privacy, we will inform you about the incident as soon as possible. We therefore inform you about the measures we have taken to limit the consequences and prevent recurrence in the future.

#### -OUR CONTACT DETAILS

Please contact us, if you have any questions or comments with regard to how we handle your personal data:

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